



Baba Saheb Ambedkar Education University

(Erstwhile The West Bengal University of Teachers' Training,
Education Planning and Administration)

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

Ref. No.: BSAEU/COE/0028 /2026

12.03.2026

NOTICE

It is hereby notified to all concerned Principal/ T I C/ O I C of affiliated colleges under BSAEU that filling up of examination forms, payment of examination fees, issuance of admit cards and submission of marks for the examinees of **B. Ed. 3rd Semester Regular (Session: 2024-26)**, **B.Ed.3rd Supplementary-I (Session: 2023-25)** & **B.Ed. 3rd Semester Supplementary-II (Session: 2022-24)** will be done via online portal on the following dates. User ID and Password will remain same.

Sl. No	Activities	Dates
1.	Examination Form Fill-Up	13.03.2026 to 17.03.2026
2.	Payment of Examination Fees	14.03.2026 to 17.03.2026
3.	Issuance of Admit Card	19.03.2026
4.	Top Sheet, Theory ASR & Seat Allocation (Theory External Exam)	10.04.2026
5.	Download of ASR , Top sheet (External Practicum)	23.03.2026
6.	Theory External Exam	13.04.2026
7.	External Practicum	23.03.2026 to 11.04.2026
8.	Theory Internal & Practicum Internal online Submission of Marks	23.03.2026 to 10.04.2026
9.	Last date of Submission of External Practicum Marks	24.04.2026

Examination Fees for B.Ed. 3rd Semester Regular Examination, 2024-26

	B.Ed. 3 rd Semester
Payable by the candidate	Rs. 800/-
Percentage of attendance condonation Fee*	Rs. 500/-

Examination Fees for B.Ed. 3rd Semester (Supplementary-I) 2023-25 & 3rd Semester (Supplementary-II) Examination, 2022-24 (Payable by the candidate)

Examination fee for one Supplementary Paper	Rs. 400/-
Examination fee for two supplementary Papers	Rs.600/-
Examination fee for all Supplementary Papers (Theoretical)	Rs.700/-
Examination fee for all Supplementary Papers (Theoretical & Practicum)	Rs.900/- (Rs. 200/- to be retained by the college)

*Attendance condonation fee is to be given by the candidates with attendance below 80% but not below 50% in theory papers and 90% but not below 50% in practicum papers. Candidates with attendance below 50% in any of the Theory papers/Practicum papers are not eligible for appearing at the examinations.

Schedule of examination dates (both Theory & Practicum) will be notified separately.



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Note:

- An amount of Rs.200/- per candidate to be retained by the college for meeting up the expenditure of Practicum Examination including remuneration and conveyance of External Examiner as prescribed by the University. Rs.600/- (Rs.800.00-Rs.200.00) per candidate is to be paid by the college to the university through SB Collect.
- Spot payment of remuneration and TA is to be made to the External Examiner by the college.
- Hospitality and Contingencies for the practical examination are to be met up from the retained fund.
- The Practicum Examination fee retained at the college over the expenditure met up for the remuneration, conveyance and hospitality will have to be distributed to the Internal Evaluators and to the non-teaching staff.
- An utilisation certificate of the fund retained at the college for the practicum examination along with the copies of vouchers will have to be submitted to the Controller of Examinations immediately after the completion of the examinations.

The total amount of examination fees will have to be deposited by the colleges through the link and the following steps are given below

Steps to be followed for depositing the examination fees:

1. Colleges should visit the <http://www.onlinesbi.com>
 2. Colleges should select 'SB Collect' from the menu.
 3. On the 'SB Collect' page, the college should click the Check box at the end of the Disclaimer Clause to **proceed** for payment (I have read and accepted the terms and conditions stated above).
 4. In the next page, the College should select 'State of Corporate/Institution' → (**West Bengal**) and 'Type of Corporate/Institution' → (**Educational Institutions**) from the drop down Menu and click GO.
 5. Next the college should select from Educational Institution's name → '**BABA SAHEB AMBEDKAR EDUCATION UNIVERSITY**' from the drop down Menu and click **Submit**.
 6. In the next page, the College should select Payment Category → "**B.ED REGULAR EXAM FEES, B.ED SUPPLEMENTARY EXAM FEES & B.ED CONDONATION FEES**" from the drop down Menu and click GO.
 7. In the next page the College should provide information (College Code, Name, Semester (1, 2, 3, and 4), No. of Candidate, and Amount). After that click Submit.
 8. In the next page the details will be displayed on the screen with Exam Fees Amount. Please provide the other mandatory information for Bank transaction.
 9. After confirmation of the payment details, the College can make payment through Net Banking/ Card Payment/ Other Payment modes.
 10. In other Payment mode, the College can download and print the Pre-Acknowledgement payment challan and make the payment through any SBI Branch.
 11. Please note the Bank Charges for each payment mode is different.
- In case of payment of Supplementary examination fees follow all the first five steps as is done in case of Regular examination fees. In the 6th steps college should select payment category –Exam FEES (SUPPLEMENTARY). Then the rest of the five steps.

S. S. Naskar 12/03/26

Dr. Sumana Samanta Naskar
Controller of Examinations
BSAEU

Controller of Examinations
Baba Saheb Ambedkar Education University
(Erstwhile WBUTTEPA)